

SOUTH AFRICAN FIGURE SKATING ASSOCIATION

NOTICE OF ANNUAL GENERAL MEETING 2011/2012

The Annual General Meeting of SAFSA Western Province will be held on **Tuesday, 14th June 2011 in the Function Room at the Ice Station, GrandWest at 20:00**. All paid up members are invited to attend.

APPOINTMENT OF COMMITTEE MEMBERS

At each Annual General Meeting of the Association, members registered with the Province, members present and entitled to vote, shall elect at least five but not more than ten persons from amongst voting members of SAFSA over the age of eighteen (18) years to serve on the Provincial Committee for the ensuing year.

NOMINATION AND ELECTION OF THE PROVINCIAL COMMITTEE

Nominations for the elective members of the Provincial committee must be received by the Secretary of the Provincial Committee at least (14) days prior to the date of the Annual General Meeting. The notice convening the meeting shall draw attention to this rule. The subscriptions of the nominated person (who must have been a SAFSA member for a minimum period of six (6) months preceding the nomination), proposers and seconders may not be in arrears at the time of submitting the nomination for a provincial committee.

At the expiration of the term of office of members of the Provincial Committee, such members who have in writing expressed their willingness to serve a further term on the committee (if elected) to the Secretary of the Provincial Committee shall automatically be deemed to have been duly nominated for Provincial Committee.

Nominations for election to the Provincial committee, duly proposed and seconded by voting members, shall be made on a prescribed form which shall contain provision for a signed statement by the nominee to the effect that if elected, he/she is prepared to serve on the Provincial Committee.

MEETINGS – MEMBERS ENTITLED TO VOTE

Voting members whose subscriptions shall not be in arrears.

Life members, excluding Professional Life Members.

QUORUM

The Quorum shall be 15% of the voting members registered with a Province (inclusive of the Provincial committee members). In the event of there not being a quorum, the meeting shall stand postponed to the same place and time, seven (7) days hence. Members then attending shall constitute a quorum.

SOUTH AFRICAN FIGURE SKATING ASSOCIATION WESTERN PROVINCE BRANCH

AGENDA

1. Confirm the Minutes of the previous Annual General Meeting.
2. Matters Arising.
3. Receive the report of the Chairman.
4. Receive and consider the audited Financial Report.
5. Appoint an Auditor, who shall not be a member of SAFSA for the ensuing year.
6. Elect from amongst the Voting members of SAFSA registered with the Province, no less than five and no more than ten elected members to the Provincial Committee for a term of one year.
7. General : Any other business as stated in the agenda of which due notice of at least 14 days has been given.
8. Closure – refreshments.

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South African Figure Skating Association Western Province Branch

NOMINATION FOR PROVINCIAL COMMITTEE 2011/2012

PROPOSED DATE

PROPOSER'S NAME MEM. NO.

SECONDER'S NAME MEM. NO.

PROPOSERS SIGNATURE

SECONDER'S SIGNATURE:

I AM PREPARED TO SERVE ON THE COMMITTEE IF ELECTED
(Nominee)

SIGNATURE MEM NO.

DATE

****** Nominations for the Provincial Committee must be received not later than the 31st May 2011.**